



Salmon Arm Fire Junior Firefighter Application Package





SALMON ARM FIRE DEPARTMENT
141 Ross Street NE
Salmon Arm, BC V1E 4N2



Ph. 250.803.4063 Email: glebeter@salmonarm.ca

APPLICATION AND ADMISSION REQUIREMENT FOR JUNIOR FIREFIGHTER MEMBERS

1. The applicant must complete the Junior Firefighter application. Included with the application is a parental consent form that must be signed by a parent or legal guardian.
2. Be at least 16 years of age and in either grade 11 or 12.
3. Must be in good academic standing at his/her school at the time of application and during the period of membership as a Junior Firefighter.
4. Be of sound mind and body as required to perform the duties of a firefighter.
5. Be of good character, be strongly motivated, and exhibit a positive attitude.
6. Be willing and able to learn, take direction, and to be a team player.
7. Be available to attend training or other activities as required.
8. Have suitable transportation to the fire hall for training and community events.

APPLICATION INSTRUCTIONS

Read this section carefully. It is important to make sure you have completed your application and submitted it as outlined within these instructions.

Step 1:

Obtain the Junior Firefighter Program application package. This can be done either from the Salmon Arm Fire Department website at www.safd.ca/juniorfirefighter, or from your school career counselor. Once you have obtained this package, read through it completely to make sure you gather everything you will need.

Step 2:

Take the two reference forms from this package and choose one adult and one teacher you know to complete the reference. You should try to pick adults that know you well and can provide a good, honest reference. As an example, you can pick a coach, family friend, or supervisor; however, your references cannot be related to you.

This is a confidential reference. This means your reference will need to complete the form, seal it in an envelope and sign it across the seal. Your reference should return the sealed envelope to you once it's complete. You can then submit the references with your application package.

Step 3:

Complete the application questions as specified in the following section "*Application Questions*". You will need to submit these responses with your application form.

Step 4:

Prepare a resume. Using the Sample resume that is provided with this package, you can prepare a resume by following this template. Be sure to include the important facts that help us to get to know you. We want to know what sort of activities you're involved in, hobbies, skills, and experiences you've had.

When you're preparing your resume, be honest. You may be asked to provide supporting documentation, so try not to exaggerate. If possible, you can include the amount of time (hours, semesters, years) that you've been involved in your listed activities or jobs.

Step 5:

Using the Application Form found within this package, complete the personal information section and checklist. Your application form should include the cover page. You will need to submit this as part of your application package.

Step 6:

Supporting or additional documentation: this is optional. You are welcome to include any extra material with your application that you feel supports your resume, your questions, or just helps to provide a better overall picture of who you are. Some examples of this would be; character references, photocopies of certificates, pictures, etc. Feel free to be creative and use this opportunity to bring a positive appearance to your application. Please do not send any originals of certificates or pictures. We cannot guarantee a safe return.

Step 7:

You're almost there! This is all about review! Take a look over your entire application and make sure you have everything you need. Once you're confident you've done this, you can **submit your application to the Salmon Arm Fire department, c/o Salmon Arm City Hall, 550 2 St SE, Salmon Arm, BC, V1E 4N2**

Application Questions:

The following questions should be completed and included with your application. Please make sure you have followed the directions as well as completely and thoroughly checked over your document for spelling and grammatical errors. Your responses will be marked by the Fire Administration staff and the representing Career Counselor using a marking rubric. You can see a sample of this marking rubric in the next section

[Sample marking rubric for application questions](#). Be sure to provide honest, thoughtful, well developed paragraphs.

Question Criteria:

Your answers should be submitted on a separate sheet of paper.

TYPE your responses using the font "Times New Roman" and a font size 11.

Responses should be in paragraph format. DO NOT use point form responses.

Include examples or reasons within your response that support your answers to each question. .

The questions:

1. Why do you want to become a Junior Firefighter?
2. What do you hope to gain from participating in the Junior Firefighter Program?
3. What skills and abilities will you bring to the program that will benefit your Fire Cadet Teammates?
4. How will you and other people in your life benefit from what you learn in this program? (Consider family, friends, community etc.)

Application Question	1	2	3	4
Reasons for applying to the Cadet Program.	The applicant has no solid reason for applying to the program	Answers lack solid or thoughtful reasons. Very predictable	Reasons are relevant, and thoughtful.	Thoughtful, detailed response. Well written with a solid reason for applying
What will you gain from the program	The student has demonstrated that they cannot find any benefits to joining the program. The student has put no thought into this section.	The student has included a few benefits. The benefits expressed are not relevant or achievable	Numerous benefits have been expressed. They are somewhat relevant and achievable.	Benefits expressed by the applicant are complete, relevant, thoughtful, and achievable. Significant thought and detail has been expressed.
What skills will you bring?	The student has demonstrated that they will not bring any benefits to the team. The student has put no thought into this section.	The student has identified some skills that do not have any relevance to the program	The student has identified numerous skills with some relevance	The skills expressed are thoughtful, unique and relevant to the program. The student has used great detail to outline their skills
How will you and others benefit?	The student has demonstrated that they cannot find any benefits for themselves or others. The student has put no thought into this section.	The goals/benefits outlined are not realistic or do not identify how they will benefit both them self and others.	The student can identify some goals/benefits for themselves and others. Goals are not relevant or achievable.	The student identifies realistic goals/benefits for themselves and others within their community, family, and friendships. Goals are relevant and achievable.
Overall	The candidate did not meet the basic requirements of the questions, and the overall impression is of someone not interested in the program.	The student has expressed a low level of interest and effort in the responses. The minimum requirement has been demonstrated.	The Student has expressed a moderate level of interest and demonstrates a satisfactory amount of effort in the responses	The students' responses demonstrate an exceptional amount of thought and effort. There is clearly a high level of enthusiasm.

Sample marking rubric for application questions

[Your Name]

1234 Anywhere St.
Salmon Arm, BC, V1E
2V0
250.555.5555
safd@salmonarm.gmail

Objective

Provide a brief description of your goals

Professional Profile

Volunteer Experience (describe all your volunteer activities or experiences. Include hours and frequency of volunteering)

School volunteer club
Community clean up

Leadership Experience (identify any experiences that you have used or taught you leadership skills.)

Youth mentorship program
Scout / Girl Guide leader
Elected school council member

Extracurricular courses/programs (have you completed any courses outside of school?)

First aid course
Water craft safety course
Scouts / Girl Guides

Awards and accomplishments (have you received any awards or certificates of recognition?)

Citizenship award
SD83 spelling bee championship 4th overall

Hobbies (what sort of things do you like to do in your free time?)

Hockey / Ringette
Rock climbing
Camping and hiking

Work History (do you have any employment history?)

When were you employed? what was your job title?, who did you work for?,

Education (What school do you currently attend? When will you graduate?)

2015- Current Salmon Arm Secondary, Salmon Arm
Graduate summer 2020

References

References are available on request.